

**McGraw Elementary PTSO
General Meeting Minutes
November 3, 2023**

Attendance:

PTSO Board Members: Ethnie Treick, Lauren Rosazza
PTSO Members: Shay Brandl, Andrea Kerr, Jenae Lopez, Brittany Goll, Jen Schill
Staff: Amy Smith, Matt Brinkman, Paul Schkade, Reneka Hall
Student Leadership: Anders Kattman, Piper Tuchschiidt

Minutes:

Ethnie called the meeting to order at 7:51 a.m. We reviewed the October 6, 2023 meeting minutes. Jen motioned to approve and Lauren seconded. Motion passed unanimously.

President's Report: Rahshida was unable to attend the meeting and had nothing to report.

VP of Fundraising Report: Lauren reported that the Booster Fun Run was a huge success. We raised just over \$26K and had a little over 90 percent of students participating. We outperformed all expectations (goal was to raise \$17K). We are reviewing our plan for next year, and our goal is to not do a shared program next year but rather staff the Fun Run ourselves with Booster providing organizational support. We have until November 8 to decide and select a date. Next year, the theme is castle focused and the prizes will match that theme. Jen suggested we communicate with families about how the money is being used and we will get this in an upcoming school newsletter and also solicit ideas. She thinks we should ideally share this information before the fundraiser. Lauren reported that we also had a successful McGraw Night at Rollerland in October. We will host a Chipotle fundraiser in February and we plan to have a Stuft fundraiser before the end of the year.

Student Leadership: Student leaders reported that they enjoyed the Fun Run, but have lots of ideas to help support if we don't have the same level of involvement from Booster next year. Student leadership is working on improving our Lost and Found process and will support the November 16 Turkey Roundup.

VP of Events Report: Corinne was unable to attend the meeting, but provided the following report. International Night is on January 26. She and Paul have met to determine International Night needs and will hold committee meetings at 8 a.m. on November 17, December 15 and January 19 in the media center. Paul will send out a volunteer sign-up to solicit help. We are working to determine the plan for Outdoor/Indoor Movie Night, given our successful fundraiser. Next semester events will include Muffin Morning in April, Teacher Appreciation Week May 5-11, and we will arrange for Kona Ice/Ice Cream for the final day of Running Club.

Treasurer's Report: Staci was not able to attend but provided the following report. Staci signed the agreement with 1st Day School Supplies so we will offer this again so families can pre-order school supplies. Account balances are as follows:

- Checking: \$35,020.74
- Savings: \$6,212.70
- Nature Center: \$1,823.56
- OM: 432.84 in the account and ~500 to be deposited.
- Paypal: \$132

Secretary's Report: Ethnie updated the website and drafted a volunteer outreach letter.

Principal's Report: Amy said that for our planning, Classified Week begins on February 12. She said that we had a lot of wonderful activities in October and she expects that things will calm down a bit for the rest of the semester. Amy said they are very focused on enrollment and planning for next year. Paul has done a great job communicating about tours and we've had a great turnout at those so far. November 15 and December 13 are the upcoming tour opportunities. Parents and students lead the tours. We have a very small attendance area so Amy encouraged everyone to help spread the word about McGraw. Brittany said she posted the McGraw flyer on NextDoor and it was viewed 1200 times. December 4 is the Vision and Hearing screening

Fund Requests: We received four fund requests this month:

- \$595 for a subscription for 5th grade to *Get More Math*. Brittany motioned to approve, Jen seconded, and the motion passed unanimously.
- \$50 for snacks for high dosage tutoring. Lauren motioned to approve, Jen seconded, and the motion passed unanimously.
- \$190 for four cases of popcorn for the entire school. Lauren motioned, Jen seconded, and the motion passed unanimously.
- \$43+tax for an inflatable eagle costume for Mr. Brinkman (submitted by Staci). We discussed this option, but decided to table it for a larger discussion about how we want to spend our budget.

Old Business

OM Pizza Fundraiser

Brittany said it went well, but she has some ideas for improving it next year. Andrea will help with OM fundraising next year. They plan to do donut sales again during Spring conferences.

PTSO Bulletin Board

Andrea offered to help with the PTSO Bulletin Board and Student Leadership is also willing to help, as long as the PTSO can provide the plan/materials. We discussed showcasing the work of the PTSO, posting minutes, and also thank you cards from teachers and students for Funds Requests. The bulletin board is a useful resource for school tours, in particular.

New Business

Matt and Amy on the Roof

Matt and Amy are making plans for their rooftop adventure, which was an incentive for the Fun Run. More info will be released soon.

PTSO Officer Positions

Brittany requested a school wide communication regarding what officer positions are open.

McGraw Community Feedback: We did not receive any community feedback.

Open Floor: Staci emailed a few items for discussion during open floor:

- 1) New sign panels – She would like to propose we replace the panel that's not working on the digital sign. Amy said that it's three panels that are not working and she and Paul are

working with the district to get this addressed. They hope to use the facilities budget for the repairs.

- 2) Using another company for a future Fun Run – We discussed this option, but concerns were raised with switching providers given the lengthy approval process we had to go through with the district. Most PSD schools use Booster as a vendor and the company is working to get a district-wide contract for these events. Matt and Amy both expressed how much they appreciated working with Booster.

The meeting adjourned at 8:45 a.m.